

Bradfield St George Parish Council

Chairman

Mr Peter Squirrell
Wynch Meadow, Bradfield St George, IP30 0AA.
Email: ps@bradfieldstgeorge.uk

Responsible Finance Officer and Parish Clerk

Catherine Hibbert
Brokesbourne, Stanningfield Rd, Gt Whelnetham IP30 0TY
Email: parishclerk@bradfieldstgeorge.uk
Tel 01284 388504

NOTICE IS HEREBY GIVEN that a remote meeting of Bradfield St George Parish Council will be held on **Wednesday 13th May 2020 at 7.30 p.m.** The press and members of the public are invited to attend - please contact the clerk for details of how to join the meeting either online or by telephone. Filming, photography, recording or reporting of the meeting is permitted.

8th May 2020

AGENDA

- 1. Election of Officers**
 - 1.1 Chairman
 - 1.2 Vice chairman
 - 1.3 Proposal that the Chairman's declaration of office form shall be signed and delivered as soon as reasonably practicable after the meeting
- 2. Apologies for absence**
- 3. Public forum**

Members of the public invited to make representations on any item on the agenda
- 4. Interests**
 - 3.1 To receive Councillor's Declaration of Interest in any item in the agenda
 - 3.2 To consider any applications for dispensations
- 5. Minutes**

To approve and sign minutes of the Parish Council meeting dated 11th May 2020
- 6. Reports**

To receive reports including the following:-

 - 6.1 County Councillor – Mrs K Soons
 - 6.2 West Suffolk County Councillor – Mrs S Mildmay-White
 - 6.3 Village Hall Committee – Mrs C Stainer
- 7. Covid-19**

To receive updates and exchange information on Covid-19 crisis
- 8. Planning applications, appeals and notifications**
 - 8.1 To agree response to DC/20/0622/P3QPA Prior Approval Application under Part 3 of the Town and Country Planning (General Permitted Development) (Amendment and Consequential Provisions) (England) Order 2015 - (i) Change of use of agricultural building to dwellinghouse (Class C3) to create 1no. dwelling and (ii) associated operational development Location Barn Little Cargate Farm Felsham Road Bradfield St George Suffolk
 - 8.2 To agree response to DC/20/0676/P3QPA Proposal Prior Approval Application under Part 3 of the Town and Country Planning (General Permitted Development) (Amendment and Consequential Provisions) (England) Order 2015 - (i) Change of use of agricultural building to dwellinghouse (Class C3)

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to create 1no. dwelling and (ii) associated operational development Location New Dwelling Little Cargate Farm Felsham Road Bradfield St George Suffolk

8.3 To agree response to DC/20/0690/FUL Planning Application - Change of use from paddock to equestrian and the formation of a 40 x 20 metre manege Location Keats Farmhouse Church Road Bradfield St George IP30 0DQ

8.4 To receive planning notifications

9. To consider

9.1 Standing Orders and Financial Regulation Orders (including arrangements for online banking) (review and re-adoption);

9.2 Code of conduct (re-adoption);

9.3 Review of arrangements with other businesses (BT /ICO/Suffolk Cloud/ SALC);

9.4 Review of appointments to outside bodies (none at present);

9.5 Review of asset register;

9.6 Confirmation of insurance cover for all insurable risks;

9.7 Review of Councils subscriptions to other bodies (SALC)

9.8 Review of policies (i) complaints; (ii) data protection; (iii) freedom of information; (iv); employment policies and procedures;

9.9 Review of expenditure under s137 Local Authority Act 1972;

9.10 Meeting dates for 2020/21 including arrangements for Annual meeting.

10. Finances

10.1 To receive and approve quarterly financial summary to 31 March 2020;

10.2 To receive and approve the bi-monthly financial summary for March-April 2020

10.3 To approve payments to be issued.

10.4 To receive and approve draft accounts for 2019/20;

10.5 To approve Governance statement for 2019/20;

10.6 To approve AGAR and exemption certificate for 2019/20 and related notice periods;

10.7 To receive internal audit report (if available)

11. Correspondence and circulars

11.1 Letter from MCLG dated 6 April 2020

11.2 SALC/WSC bulletins re Covid-19 crisis – various

11.3 PK Littlejohn correspondence re audit deadlines - various;

11.4 NHW correspondence – various.

12. Date of next meeting

8th July 2020 at 7.30pm.

CH

C Hibbert – Clerk