

BRADFIELD ST. GEORGE PARISH COUNCIL REMOTE MEETING HELD
ON WEDNESDAY 11Th NOVEMBER 2020

Present: Cllrs P Squirrell (Chairman), C Stainer, A Therin, C Croot & G Mulley.
C Hibbert (clerk).
C Cllr K Soons; WS Cllr Mildmay-White

The meeting opened at 7.30pm

1. APOLOGIES

None.

2. PUBLIC FORUM

N/A.

3. INTERESTS

3.1 No Councillor's declarations of interest were declared in relation to any agenda item.

3.2 No dispensation applications received.

4. MINUTES OF THE PARISH COUNCIL MEETING DATED 9th SEPTEMBER 2020
the minutes of the Council meeting held on 9th September were unanimously **APPROVED**.

5. REPORTS

5.1 Suffolk County Council report. SC Cllr Soons presented her report, a copy of which is uploaded onto the website. KS has applied for locality funding for traffic calming signage near Smallwood Farmhouse.

8.1 Inconvenience caused by Road Closed signs around the village;(taken out of turn).

The meeting discussed the various road closure signs which are currently around the village; concerns were noted that the signage was a long way from the roadworks and may not be monitored/repositioned where required - possibly as a result of signage/roadworks being managed by separate bodies; an ambulance attending the village had been diverted as a result of the signage; verges have been left damaged. KS invited those present to write to her describing the various complaints in detail so she could take up the points made with the relevant portfolio holder.

SMW joined the meeting at 7.40pm.

5.2 West Suffolk Council report. WS Cllr Mildmay-White presented her report, a copy of which is uploaded onto the website;

5.3 Village Hall; CS presented her report (attached to these minutes).

6. COVID-19

Support is available from WSC/ SCC where required for residents and businesses during the second lockdown.

7. PLANNING APPLICATIONS APPEALS AND NOTIFICATIONS

7.1 To receive planning notifications

DC/20/1368/FUL Barn To North West Of Bilfri Cottage Felsham Road Bradfield St George IP30 0AD Planning Application - (i) Conversion of barn to 1no. dwelling (ii) 2no. bay carport - following prior approval DC/17/0864/PMBPA - Pending Decision

DC/20/1003/FUL Planning Application - 1no. dwelling (following demolition of existing dwelling) LOCATION Abbots Hall , Smallwood Green, Bradfield St George, IP30 0A - REFUSED.

8. TO CONSIDER

8.2 Tree work at the Green; the meeting heard that the WSC tree officer has written to confirm that the trees on the Green are not included in the Nuttery TPO; tree works can therefore go ahead without consent; the Council has been advised that appropriate management should include a crown raise to 5m plus removal of deadwood; Council to undertake a safety review on the trees every two years. It was **AGREED** that quotes for work to effect a 5m crown raise and remove

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deadwood should be sought; quotes to be approved by email ahead of the next meeting. Appointed contractor must have appropriate insurance.

8.3 Proposals for dog waste bin; enquiries are ongoing with SCC for permission to attach a dog waste bin on the fingerpost at the junction of the footpath with Oakey Lea where the bin can be easily serviced and is available for dog walkers using the footpath; if consent is not forthcoming, an alternative location might be the village hall.

8.4 Agree response to West Suffolk Issues and Options Local Plan Review. It was **AGREED** that AT would review this document, and circulate a draft response by email for approval by councillors for submission before 22 December 2020.

9. FINANCES

9.1 To receive and approve the quarterly financial summary to 30 September 2020; received and **APPROVED**.

9.2 To receive and approve the bi-monthly financial summary for September-October 2020; received and **APPROVED**.

9.3 To Approve payments. The following online payments were **APPROVED**.

Detail	Invoice number	Net (of VAT)	Vat	TOTAL
BT VH wifi	DD	55.00	11.00	66.00
BT VH Wifi	DD	55.00	11.00	66.00
Suffolk.cloud	online	100		100
SALC	online	19	3.80	22.80
Clerk wage	online	464.68		464.68
HMRC	online	103.20		103.20
Community Heartbeat Trust	online	2140	428	2568.00

9.4 To approve the draft budget and precept proposal for 2021/2022. The draft budget attached which includes a precept proposal for 21/22 of £5,500 was **APPROVED**.

10. CORRESPONDENCE AND CIRCULARS

10.1 SALC e bulletins

10.2 West Suffolk Area Forum details

10.3 Home but not Alone re-launch details

10.4 Remembrance Sunday Guidance 3 Nov 2020

10.5 Covid 19 Community Update

10.6 Police and Crime Commissioners Report

10.7 WSC planning newsletter October 2020

10.8 NALC response to planning White Paper

10.9 Invitation to PCC antisocial behaviour event

10.10 SARS request for funding

10.11 Info re Quiet Lanes initiative

10.12 Community Chest 20/21 info

11. DATE OF NEXT MEETING

The date of the next meeting is Wednesday 13th January 2020 at 7.30pm.

The meeting closed at 9.00p.m.

Attachment to item 5.3

Bradfield St George Village Hall

Chair's Report November 2020 – CS

Until last Thursday, 4 November 2020, the usage of the hall continued in much the same way as detailed in my last report in September.

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However, since then from the start of the current lockdown all use of the hall has ceased and the hall has been cleaned after the last class was held on Tuesday 2 Nov and will remain closed until we are advised that classes can resume again.

Anyone who goes into the hall for whatever reason is asked to sign in and out for the purposed of contact tracing.

The heaters have undergone their annual service and we have had an enquiry from West Suffolk Council about using the hall for the next election in May 2021 and if it is possible to socially distance and have a separate entry and exit and other related questions.

Attachment to item 9.1 Quarterly financial summary to 30 September 2020

**SUMMARY RECEIPTS & PAYMENTS
 FOR THE YEAR ending 31/3/21**

<u>RECEIPTS</u>	<u>2019/20</u>		
	<u>Actual</u>	<u>Budgeted</u>	<u>Variance</u>
	£		
Precept	5,400.00	5,400.00	0.00
Wayleaves	0.00	58.00	58.00
Allotment rents	0.00	35.00	35.00
Misc receipts	0.00		
Santander interest	11.18	4.00	-7.18
VAT	293.64		-293.64
	<u>5,704.82</u>	<u>5,497.00</u>	<u>-207.82</u>

<u>PAYMENTS</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Variance</u>
Misc	150	0.00	
Admin Misc -	40.00	100.00	60.00
Audit fees	155.00	300.00	145.00
BT line VH	330.00	550.00	220.00
Clerk's salary(inc tax)	534.76	2,300.00	1,765.24
Clerk expenditure	0.00	400.00	400.00
Donations	0.00	50.00	50.00
Footpaths	0.00	150.00	150.00
Grass cutting	0.00	300.00	300.00
Insurance	0.00	200.00	200.00
PCC	0.00	400.00	400.00
Repairs/maintenance	0.00	100.00	100.00
SALC Training	0.00	80.00	80.00
Payroll service	18.00	100.00	82.00
Subscriptions	186.62	300.00	113.38
Stationery	0.00	120.00	120.00
VAT	100.60	0.00	-100.60
Vhall hire	20.00	120.00	100.00
Grant s145	0.00	400.00	400.00
Contingency	0.00	0.00	0.00
	<u>1,534.98</u>	<u>5,970.00</u>	<u>4,435.02</u>

<u>Reconciliation of R & P. Book</u>		<u>Santander account</u>	
Balance b/f 01.04.20	£6,816.58	Balance b/f 1/4/20	£8,945.06
Receipts	£5,693.64	Receipts	£11.18
Payments	-£1,534.98	Payments	£0.00
	<u>£10,975.24</u>		<u>£8,956.24</u>
TOTAL - 2A/cs	<u>£19,931.48</u>		

<u>Bank Reconciliation balances as at 30.09.20</u>	
Lloyds Balance as at 30.09.20	£10,975.24
less unrepresented cheques	

	£10,975.24
Santander balance as at 30.09.2	£8,956.24

TOTAL Bank Reconciliation	<u>£19,931.48</u>
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Attachment to Item 9.4 Budget and precept proposal for 2021 2022

Income		Year End 2018/19	Year End 2019/20	YTD Actual 2020/21	Budget 2020/21	Proposed budget 21/22
Electoral roll						
Precept		5,400.00	5,400.00	5,400.00	5,400.00	5,500.00
Local Council Tax Support Grant						
interest		15.64	16.53	11.25	4.00	10.00
VAT		178.82	141.52	293.64		
Wayleaves		58.03				
Allotments		25.00	35.00		35.00	35.00
Support Grant						
Misc Receipts			750.00			
Consolidated stock						
Sub total		5,877.49	6,343.05	5,704.89	5,439.00	5,545.00
Expenditure						
Admin/ Misc		140.00	388.21	225.00	100	100
Audit fees		142.00	145.00	155.00	300	300
BT Line VH		475.59	694.70	385.00	550	550
Chairman's allowances					0	
Clerk's Salary/HMRC payments		1,855.64	2,154.31	534.76	2,300.00	2,350.00
Clerk's expenses		115.64	50.39		400.00	150.00
Contingency		0.00				
Donations S137/145		0.00			50.00	100.00
Footpaths etc.		0.00			150.00	150.00
Grass cutting		0.00			300.00	300.00
Insurance		193.68	186.73	186.73	200.00	200.00
PCC - Churchyard upkeep		0.00			400.00	0.00
Repairs & maintenance		0.00	345.00		100.00	200.00
Payroll Service		90.00	45.00	18.00	80.00	50.00
SALC Training		0.00			100.00	100.00
Subscriptions/ SALC		191.42	179.54	186.62	300.00	300.00
Stationery		0.00	11.67	0.00	120.00	100.00
VAT		141.52	293.64	111.60		
Village Hall grant- upkeep		400.00	300.00		400.00	250.00
Village hall hire		120.00	120.00	20.00	120.00	100.00
bin						180
Defib						65
Sub Total		3,865.49	4,914.19	1,822.71	5,970.00	5,545.00

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