

BRADFIELD ST. GEORGE PARISH COUNCIL MEETING HELD
AT THE VILLAGE HALL ON WEDNESDAY 9th MARCH 2022

Present: Cllrs P Squirrell (Chairman), G Mulley, C Stainer, T Wright, J Peck & A Therin.
C Hibbert (clerk).
WS Cllr S Mildmay-White.

The meeting opened at 7.30pm

1. APOLOGIES

CC.

2. PUBLIC FORUM

No matters were raised.

3. INTERESTS

3.1 GM and CS declared an interest in items 5.3 and 8.3 as Trustees of the VHMC.

3.2 No dispensation applications were received.

4. MINUTES OF THE PARISH COUNCIL MEETINGS DATED 12th JANUARY 2022. The minutes of the Council meeting held on 12th JANUARY 2022 were unanimously **APPROVED**.

5. REPORTS

5.1 Suffolk County Council report. In her absence, a copy of S C Cllr Soons' report was received and will be uploaded onto the website.

5.2 West Suffolk Council report. WS Cllr S Mildmay-White presented her report, a copy of which will be uploaded onto the website. Discussion followed about the increase in council tax for 22/23 and the high level of apparently uncoordinated roadworks in the area. SMW indicated that up to £500 locality grant might be available for Platinum Jubilee celebrations in the village.

5.3 Village Hall report. A copy of the VHMC report was received and is attached to these minutes.

6. PLANNING AND APPEALS

6.1 To receive planning notifications.

The following planning notifications had been received:-

DC/21/2445/LB: Tregarthan Cottage Freewood Street Bradfield St George IP30 0AY: proposal - Application for listed building consent - a. reposition stairs in sitting room b. re-locate existing washroom into back bedroom and add a bath c. replace the existing washroom with storage cupboard by making the wall flush with the chimney breast: Status - approved 02 Mar 2022;

DC/21/2521/VAR: Abbots Hall Smallwood Green Bradfield St George IP30 0AL; proposal - planning application - variation of conditions 2 (approved plans) and 8 (means to prevent discharge surface) of DC/21/2078/FUL to enable use of amended drawings for one dwelling; Approved 03 Mar 2022.

7. TO CONSIDER

7.1 Review and approve risk assessments; reviewed and **APPROVED** - further updating will be required when the apple press is made available for use.

7.2 Review asset register; the asset register was reviewed and it was noted that; (i) the clerk had checked all external assets on 6th March 2022; (ii) the bench and noticeboard near the green are both rather weathered, although still serviceable; (iii) the brickwork on the village sign needs re-pointing; (iv) the apple press and road signage for Smallwood Green have been acquired 2021/2022; and (v) despite enquiry, the clerk had not been able to establish current contact information for the 2.5% stock referred to on the existing asset register (pre 2003 value £165) and as such there would be no means of realising the investment (if indeed it has not already been encashed). It was **AGREED** to; (a) update the register with the new equipment; (b) write off the 2.5% stock; and (c) commence research into sourcing a replacement noticeboard/bench.

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7.3 Confirmation of participation in TVAS/ANPR trial and update on VAS machines/speeding; It was **AGREED** that the Council would participate in the SCC ANPR/TVAS trial; as such the acquisition of a village TVAS machine should be deferred until the trial has concluded in line with the trial conditions described in the letter at item 9.6 below.

7.4 Receive report on allotments and consider applications for new tenancies/grazing licences; the meeting heard that all outstanding allotment income for the current year has been received. An area equivalent to three plots has been allocated for Wood Monkey on the basis that, if oversubscribed at the point of annual renewal, priority will be given to parishioners; it was **AGREED** to decline a request for grazing on grounds that this is not usually permitted by the standard allotment rental terms.

7.5 Receive update on locality grant proposals (apple press and wildfowl signage); The apple press and road signage have been purchased. It was **AGREED** that a meeting would be arranged (Clerk/AT/resident/landowner) to agree the location and install posts.

7.6 Receive update on Phone kiosk renovation; the meeting heard that the paintwork has been completed; the carpenter whose quote has been previously accepted no longer appears interested; clerk to pursue alternative quotes.

7.7 Receive report on emergency tree work and approve actions; the meeting heard that it had been necessary to take emergency steps to fell a tree on the Green which had split vertically in the recent storm and was threatening to damage the neighbouring property; the work had to be done quickly at the weekend and by a contractor with the appropriate gear – (JR Arboriculture £1,175 net). The insurers have been notified, but are yet to confirm responsibility. Discussion followed about removal of the fallen timber.

7.8 Platinum Jubilee plans. The meeting heard that a BBQ/livestream event is planned for Sunday 5 June 2022 at the village hall to be funded in part by locality grant received. The meeting **AGREED** to give further consideration to; (i) planting new oaks on the Green; and (ii) providing a jubilee souvenir to school-age children in the village.

8. FINANCES

8.1 To receive and approve the bi-monthly financial summary for January 2022 - February 2022; received and **APPROVED**.

8.2 To Approve payments. The following online payments were **APPROVED**.

Detail	Cheque no/online authorisation	Net (of VAT)	Vat	TOTAL
1. Plusnet Wifi	DD	20.30	4.90	25.20
2. CH – plus net start up cost	BACS	31.19		31.19
3. J.R Arboriculture Ltd – tree work	BACS	1175.00	235	1410.00
4.SALC-payroll	BACS	19.00	3.80	22.80
5. CH – apple press	BACS	948.34	189.66	1138.00
6. CH – road signs	BACS	227.79	45.56	273.35
7.VHMC tbc	BACS	20.00		20.00
8.CH - wage	BACS	453.96		453.96
9. HMRC - wage	BACS	100.60		100.60

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10. Petticoat Décor PAID	BACS	170.00		170.00
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8.3 Review adequacy of internal controls and approve statement of internal controls reviewed and **APPROVED**. It was noted that AT would complete the internal checklist for the six month period to 31 March 2022, for which thanks.

8.4 Appoint SALC as internal auditors for 21/22. APPROVED.

9. CORRESPONDENCE AND CIRCULARS The following correspondence was received;-

- 9.1 SALC e bulletins Jan/Feb;
- 9.2 West Suffolk Parish and Town Forum invite;
- 9.3 Elective treatment survey
- 9.4 Anglian Water pipeline project info
- 9.5 Various information on planning for jubilee events/ request for nominations for torch relay
- 9.6 SCC letter re TVAS/ANPR trial
- 9.7 WSC net zero update

It was **AGREED** to give further consideration as to a local nominee for the Jubilee torch relay

10. DATE OF NEXT MEETING

The date of the next meeting is Wednesday 11th May 2022 at 7.30pm to follow the Annual General Meeting.

The meeting closed at 8.50p.m.

Attachment 5.3 Chair’s report to the Parish Council March 2022

The village hall is now back to running much as it was pre Covid. Both regular hirers are back in, there have been a few private bookings and Bradfield Nights and Quiz Nights have resumed. There was no BN In January (there never is) but there have been 2 successful ones in February and March. Both were well attended with hot food and drinks from the bar enjoyed by all who attended. There was also a successful quiz night in January and another in February. The wood fired pizza van is back at the quiz nights. This facility is open to all villagers not just those attending the Quiz.

International rugby matches have also been live streamed on the large screen and the bar is also open.

We are planning a lunch event on June 5 for the Queens’ Platinum Jubilee and a beer festival on the Saturday of August bank holiday weekend.

We plan to distribute a flyer with the year’s dates and hire fees etc very soon around the village.

Chair VHMC
 9 March 2022

Signature.....