

BRADFIELD ST. GEORGE PARISH COUNCIL MEETING HELD
AT THE VILLAGE HALL ON WEDNESDAY 11th JANUARY 2023

Present: Cllrs P Squirrell (Chairman), T Wright, G Mulley, A Therin & J Peck.
C Hibbert (clerk). S C Cllr K Soons & WS Cllr S Mildmay-White.

The meeting opened at 7.30pm

1. APOLOGIES

Cllrs C Croot & C Stainer.

2. PUBLIC FORUM

No matters raised.

3. INTERESTS

3.1 GM declared an interest in items 5.3 and 8.3 as Trustee of the VHMC.

3.2 No dispensation applications were received.

4. MINUTES OF THE PARISH COUNCIL MEETING DATED 16th NOVEMBER 2023. The minutes of the Council meeting held on 16th November 2022 were **UNANIMOUSLY APPROVED** and signed as a true and accurate record.

5. REPORTS

5.1 Suffolk County Council report. S C Cllr Soons presented her report, a copy of which will be uploaded onto the website. There was discussion about the road level around the Whelnetham railway bridge which seems to have dropped; KS urged members of the public to report any highway defect using the SCC online reporting tool.

5.2 West Suffolk Council report. WS Cllr S Mildmay-White presented her report, a copy of which will be uploaded onto the website. The forthcoming A14 roadworks were highlighted; there was discussion about the merits of carbon off-setting and the new hospital proposal. A request was made for a copy of the Abbots Vale masterplan showing the haul route.

5.3 Village Hall report. A copy of the VHMC report will follow.

6. PLANNING AND APPEALS

6.1 To receive planning notifications. The following notification was received:-

22/1293/FUL | Land Off Freewood Street Bradfield St George Suffolk | Planning application - creation of gravel access road and improvement works to existing field access | Refused Wed 21 Dec 2022.

7 TO CONSIDER

7.1 Coronation of King Charles III; correspondence from WSC has been received urging local communities to start thinking about how they might wish to mark this national event.

7.2 Update on water supply for allotments; the meeting heard that an estimate of the costs of connecting the allotments to the water mains had been sought (£3-4k minimum). Given the relatively low current interest in the allotments (and minimal annual rental income) it was **AGREED** not to pursue this further at this stage.

7.3 To receive SALC advice on war memorials; the meeting was reminded that the clerk had been asked to investigate whether the Council could purchase a metal soldier for the village to supplement the existing war memorial in the Church. SALC advice to the effect that parish councils have no power to purchase new war memorials (although there is a power of maintenance) was received and **NOTED**.

7.4 Update on railway bridge at Little Whelnetham. Cllr AT **AGREED** to report the dropped road level to SCC. It was further **AGREED** that AT would provide details of the existing traffic device posts to the clerk in order that the ANPR pilot application can be completed.

8. FINANCES

Signature.....

8.1 To receive and approve the quarterly summary of finance to 31 December 2022; the attached summary was received and **APPROVED**.

8.2 To receive and approve the bi-monthly financial summary for November-December 2022; received and **APPROVED**.

8.3 To approve payments to be issued; the following online payments were **APPROVED**.

Detail	Cheque no/online authorisation	Net (of VAT)	Vat	TOTAL	
1.	Plusnet	DD	22.96	4.59	27.55
2.	Plusnet	DD	22.96	4.59	27.55
3.	VHMC –room hire	online	20.00		20
4.	HMRC – tax on wage	online	103		103
5.	Ch wage	online	463.80		463.80

9. CORRESPONDENCE AND CIRCULARS The following correspondence was received;-

- 9.1 SALC e bulletins Nov/Dec;
- 9.2 WSC annual report and environmental statement;
- 9.3 Winter warmth information;
- 9.4 WSC letter re Coronation of King Charles III;
- 9.5 Town and Parish forum info;
- 9.6 SALC advice on war memorials.

10. DATE OF NEXT MEETING

The date of the next meeting is Wednesday 8th March 2023 at 7.30pm.

11. CONFIDENTIAL ITEM – STAFF MATTER

The meeting went into private session; a confidential report was received which summarised the outcome of the national annual salary scale review. The adjusted contractual hourly rate (effective from 1 April 2022) was accepted and **NOTED**.

The meeting closed at 8.30pm.

Signature.....

Attachment Item 8.1 Quarterly summary to 31st December 2022

SUMMARY RECEIPTS & PAYMENTS				
FOR THE YEAR ending 31/3/23				
2022/23				
RECEIPTS		Actual	Budgeted	Variance
£				
Precept		5,500.00	5,500.00	0.00
Allotment rents		90.00	35.00	55.00
Misc receipts		500.00		
Grnt		0.00		
Santander interest		7.35	1.00	6.35
VAT		693.29		693.29
		<u>6,790.64</u>	<u>5,536.00</u>	<u>754.64</u>
PAYMENTS		Actual	Budgeted	Variance
Misc		527.23		-527.23
Admin Misc -		135.00	100.00	-35.00
Audit fees		161.00	250.00	89.00
BT line VH		206.45	700.00	493.55
Clerk's salary (inc tax)		1,182.56	2,350.00	1,167.44
Clerk expenditure		0.00	150.00	150.00
Donations			100.00	100.00
Footpaths			0.00	0.00
Grass cutting		236.25	300.00	63.75
Insurance		323.75	200.00	-123.75
PCC			0.00	0.00
Repairs/maintenance		795.70	400.00	-395.70
SALC Training		52.00	50.00	-2.00
Payroll service		19.00	100.00	81.00
Subscriptions		191.06	300.00	108.94
Stationery		0.00	100.00	100.00
VAT		107.68		-107.68
Vhall hire		100.00	250.00	150.00
Grants		0.00	120.00	120.00
Contingency			0.00	0.00
defib		0.00	66.00	
bin				
		<u>4,037.68</u>	<u>5,536.00</u>	<u>1,498.32</u>
<u>Reconciliation of R & P. Book</u>		<u>Santander account</u>		
Balance b/f 01.04.22	£4,086.07	Balance b/f 1/4/22	£8,957.58	
Receipts	£6,783.29	Receipts	£7.35	
Payments	-£4,037.68	Payments	£0.00	
	<u>£6,831.68</u>		<u>£8,964.93</u>	
TOTAL - 2A/cs	<u>£15,796.61</u>			
<u>Bank Reconciliation balances as at</u>				
Lloyds Balance as at 30.12.22	£6,831.68			
less unrepresented cheques as at				
	£0.00			
	<u>£6,831.68</u>			
Santander balance as at 31.12.22	£8,964.93			
TOTAL Bank Reconciliation	<u>£15,796.61</u>			

Signature.....